

**2013-2014 ANNUAL ACTION PLAN
OF THE CONSOLIDATED PLAN FOR
HOUSING AND COMMUNITY
DEVELOPMENT**

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Executive Summary

The City of Amarillo's Consolidated Plan for Housing and Community Development identifies Amarillo's needs for affordable housing as well as non-housing community and neighborhood development needs. The Consolidated Plan covers a five-year period from 2010 to 2014. The plan guides the allocation of federal resources received by the City of Amarillo from the U.S. Department of Housing and Urban Development.

The 2013-14 Annual Action Plan includes those goals and priorities set by the five year 2010-2014 Consolidated Plan. Allocations of CDBG and HOME funds include projects for park improvements, demolition and clearance, home renovations, rental renovations, emergency repairs, home buyer assistance, new construction, as well as a variety of public service projects including: senior services, youth services, homeless services, and child care services.

Objectives and Outcomes

Objectives and outcomes of the 2013 AAP include allocations of CDBG funds for community improvement. Community improvement projects will include improvements at Eastridge Park, providing recreational opportunities in the low-income CDBG Target Area. Additional community improvement objectives will be met through the CDBG funding of the Community Improvement Inspector who will conduct code enforcement inspections in the CDBG target area. Community improvement will also occur through the Demolition and Clearance program which will remove slum and blight through the demolition of substandard and dangerous structures in the CDBG target area.

Objectives to serve low-mod income persons will also be met through several CDBG public service programs. The public service programs will provide services for the homeless including dayroom services, case management, and mental health counseling. CDBG funds will also provide transportation for the homeless by issuing city bus tickets to 8 local homeless service providers and shelters each month. Additional outcomes of providing homebound meals, self-selected groceries from a stocked food pantry, and adult daycare services to elderly and disabled persons will be provided through CDBG public service funds.

The objective to provide services to low-mod income youth in the community will be achieved through CDBG funding of the Wesley Community Center Wrestling Program. Child care services will be provided through a CDBG public service allocation to Panhandle Regional Planning Commission resulting in a state match of funds for child care services.

Furthermore, housing objectives in the 2013 Annual Action Plan will be met through CDBG and HOME funding. CDBG projects including Emergency Repair Grants and Minor Home Rehabilitation Projects will achieve safe housing for low-mod income persons in the target area. The HOME funds will further address the objective of safe affordable housing by funding 2 Community Development Housing Organizations (CHDO's) to construct new housing and renovate existing housing. The HOME funds for the Major Home Renovation program, Rental Rehabilitation Program, and HOMEbuyer Assistance program also will also achieve housing objectives.

Evaluation of Past Performance

The 2013-2014 Annual Application Plan addresses the 4th year in the 2010-2014 Consolidated Housing & Community Development Plan. The proposed accomplishments consist of activities managed or funded by CDBG and HOME funding, as well as activities administered by community partners. Factors effecting past performance include reduced federal funding (CDBG 15% reduction and HOME 33% reduction), economic downturn, and high turnover of city staff, as well as turnover of leadership in the nonprofit community. While some numerical goals were not met, the City of Amarillo has achieved success in meeting the needs of the target population. The current AAP will further the City's efforts to meet stated goals.

Citizen Participation and Consultation Process

The citizen participation process seeks to encourage citizen engagement in local government, particularly including low to moderate income persons in collaboration on the planning, development, and assessment of the consolidated planning process. The consolidated planning process is conducted in an open manner. The City Commission established the Community Development Advisory Committee to act in an advisory role on policy decisions relating to the consolidated process, coordinate citizen participation, and make recommendations to the City Commission on allocations of Community Development Block Grant and HOME funding, and other homeless assistance programs such as ESG and CoC grants.

The City of Amarillo allocates CDBG and HOME funding to projects following a citizen participation process. The Community Development Advisory Committee is presented with recommended funding allocations during a series of public meetings in which each agency requesting funds present requests and answer questions from the CDAC and general public regarding proposed projects. Following a recommendation by the CDAC, the proposed project allocations are presented to the Amarillo City Commission in a public hearing which again allows for public comment.

One public comment, received 6/16/13 at the CDAC meeting, is as follows:

Wesley Community Center, 1615 S. Roberts, and Amarillo, TX 79102

- Executive Director, Liz Rascon, thanked and supported the Community Development Advisory Committee for recommending funding for the Wesley youth wrestling program salary request.

There were no comments or views that were not accepted during the citizen participation process.

Lead & Responsible Agencies
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Agency Role	Name	Department/Agency
Lead Agency	City of Amarillo	Community Development
CDBG Administrator	City of Amarillo	Community Development
HOPWA Administrator	N/A (Amarillo does not administer HOPWA)	N/A
HOME Administrator	City of Amarillo	Community Development
HOPWA-C Administrator	N/A (Amarillo does not administer HOPWA)	N/A

Table 1 – Responsible Agencies

The Consolidated Plan and Annual Action Plans are prepared by the City of Amarillo Community Development Department. Recommendations for funding allocations are developed by the Community Development Advisory Committee and approved by the Amarillo City Commission following a process of citizen participation and comment. Public comments should be submitted to the following public contact information:

Mr. James Allen
Community Development Administrator
509 S.E. 7th Avenue
P.O. Box 1971
Amarillo, Texas 79105-1971
Telephone Number: (806) 378-3023
Fax: (806) 378-9389
Email: james.allen@amarillo.gov

Consultation

1. Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))
2. Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS and develop funding, policies and procedures for the operation and administration of HMIS
3. Describe consultation with the Continuum(s) of Care that serves the State in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds.
4. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

In planning the 2013-2014 Annual Action Plan, the City of Amarillo consulted with several community organizations to ensure that resources are devoted to high priority goals and strategies for community development activities. The Community Development Advisory Committee, an 11 member panel of volunteer citizens representing all areas of the city, developed the recommendations of allocations for CDBG and HOME projects to meet the priority goals including Housing Needs, Homeless Needs, Non-Housing Community Development Needs, and Non-Homeless Special Needs.

Additionally, further consultation on homeless needs was sought from the Amarillo Continuum of Care Committee and the Amarillo Coalition for the Homeless. The Continuum of Care is a coalition of homeless service providers whose mission is planning and oversight of homeless programs.

The City of Amarillo, as the lead agency of the Amarillo Continuum of Care, coordinates monthly meetings of the Continuum of Care Committee which is comprised of service providers including homeless shelters, mental health facilities, veterans' services, educational institutions, and housing assistance providers. Continuum of Care agendas are focused toward enhanced coordination between all entities and collaborative efforts to seek solutions to any areas where gaps in needed services may exist.

The Amarillo Continuum of Care is presented with agency applications for TX-ESG funds and makes determinations on how TX-ESG funds should be allocated among homeless service providers. Determinations of allocations are based on community need and agency capacity to provide needed services. Performance of TX-ESG projects are presented to the Committee at monthly meetings. HMIS administration is conducted by the City of Amarillo. The HMIS administrative staff works closely with all HMIS participating agencies to facilitate training and accurate data entry. HMIS reports are presented monthly to the Continuum of Care Committee for their review.

Priority allocations of TX-ESG funds are determined by the Amarillo Continuum of Care Committee based on local needs. The Amarillo Continuum of Care has consulted with other Continuum's of Care in the state regarding the possible implementation of an HMIS data warehouse system. Although establishment of this system has not been implemented yet, the Amarillo Continuum of Care has considered participation and continues to be in communication with other CoC's in the State of Texas on the planning process for this system.

1	Agency/Group/Organization	AMARILLO, CITY
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	N/A
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Community Development Advisory Committee holds public meetings that seek public input on the assessment of needs, developing of strategies and evaluation of outcomes of projects. Participation in the Continuum of Care process seeks input from all agencies, groups and organizations in the City of Amarillo. The City of Amarillo Community Development Department is the lead agency for the Amarillo Continuum of Care. Consultation regarding homeless services is conducted during monthly meetings with the CoC Committee regarding TX-ESG programs and other funding sources. Additionally, the City of Amarillo Community Development Department acts as the lead of the Amarillo HMIS program.
2	Agency/Group/Organization	ANOTHER CHANCE HOUSE
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Another Chance House is a member of the Amarillo Continuum of Care committee and is consulted on allocation and project evaluations of TX-ESG and CoC funded programs.
3	Agency/Group/Organization	CATHOLIC CHARITIES OF THE TEXAS PANHANDLE (Formerly Known as Catholic Family Services)
	Agency/Group/Organization Type	Housing Services-Children Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Catholic Charities of the Texas Panhandle is a designated CHDO and is a member of the Amarillo Continuum of Care committee and is consulted on allocation and project evaluations of TX-ESG and CoC funded programs.
4	Agency/Group/Organization	DOWNTOWN WOMEN'S CENTER
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Downtown Women's Center is a member of the Amarillo Continuum of Care committee and is consulted on allocation and project evaluations of TX-ESG and CoC funded programs. Additionally, the Downtown Women's Center participates in the Supportive Housing Program, providing supportive services to transitional households.
5	Agency/Group/Organization	FAMILY SUPPORT SERVICES, INC.
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Family Support Services is a member of the Amarillo Continuum of Care committee and is consulted on allocation and project evaluations of TXESG and CoC funded programs.
6	Agency/Group/Organization	GUYON SAUNDERS RESOURCE CENTER (Formerly known as Tyler Street Resource Center)
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Guyon Saunders Resource Center is a member of the Amarillo Continuum of Care committee and is consulted on allocation and project evaluations of TX-ESG and CoC funded programs.
7	Agency/Group/Organization	SALVATION ARMY
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Salvation Army is a member of the Amarillo Continuum of Care committee and is consulted on allocation and project evaluations of TX-ESG and CoC funded programs.

Table 2 – Agencies, groups, organizations who participated

The Amarillo Continuum of Care includes representatives of all areas of local community homeless services providers including homeless shelters, mental health providers, transitional housing, substance abuse providers, hospitals, veterans’ affairs, domestic violence services, and local government.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	City of Amarillo	The Continuum of Care addresses homeless needs in the community which is a high priority goal in the strategic plan.
Community Development Advisory Committee	City of Amarillo	The Community Development Advisory Committee makes recommendations for funding allocations to meet goals for Housing, Homeless Needs, Non-Housing Community Development, and Non-Homeless Special Needs.

Table 3 – Other local / regional / federal planning efforts

The City of Amarillo Community Development Department is the lead agency for the Amarillo Continuum of Care. Consultation regarding homeless services is conducted during monthly meetings with the CoC Committee regarding TX-ESG programs and other funding sources. Additionally, the City of Amarillo Community Development Department acts as the lead of the Amarillo HMIS program. Monthly reports on HMIS data are presented to the CoC Committee during meetings for consultation on performance and needs among local homeless service providers. Furthermore, the City of Amarillo Community Development Department is a member of the Amarillo Coalition for the Homeless; an organization involved in planning and fundraising for homeless causes in the community.

Participation

The City of Amarillo citizen participation process includes the following basic goals:

1. Encourage citizens to participate in local government
2. Provide citizens, especially those of low and very low income, opportunities to actively collaborate in the planning, development and assessment of the consolidated planning process.
3. Ensure all aspects of the consolidated planning process are conducted in an open manner.
4. Provide City officials with information regarding citizens' perceptions and priorities.

The Community Development Advisory Committee is composed of 11 citizens and is responsible for overseeing the CDBG and HOME programs. Efforts are made to appoint citizens who will be representative of the persons most affected by CDBG and HOME activities. The CDAC meets in regular session each month at the downtown public library. Notices of the monthly meetings are posted on the City of Amarillo website a minimum of 72 hours prior to the meeting and encourage public attendance and comment.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting and Hearing	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Applicant Agencies	CDAC Public Meetings on the Annual Action Plan funding allocations were held on May 14, May 16, and June 6, 2013 at 7:00PM	One comment was received from Liz Rascon, Executive Director of Wesley Community Center in thanks for CDAC recommending funding of the wrestling program.	There were no comments that were unaccepted	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community Applicant Agencies	City Commission meeting to conduct final public hearing and approve the CDAC funding recommendations was held on July 16.	No comments were received during the July 16 City Commission public meeting.	There were no comments that were unaccepted.	N/A
3	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Applicant Agencies, Non Profit Community	Advertisement of all CDAC meetings and City Commission meetings are sent distributed via email on the United Way ListServe which is subscribed to by over 300 local non-profit agencies, faith-based organizations, businesses, and individual citizens.	No comments were received.	No comments were unaccepted.	United Way ListServe mailing list and City of Amarillo Website
4	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Applicant Agencies	Advertisement of the July 16th City Commission public hearing was published in the Amarillo Globe News on June 13th allowing for a 30 day public comment period on proposed CDBG and HOME funding allocations.	No comments were received.	No comments were unaccepted.	Amarillo Globe News www.agn.com

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	City of Amarillo Website	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Applicant Agencies, Non-profit Community, Local Business Community</p>	<p>Advertisement and notice of all CDAC meetings and City Commission meetings are posted on the City of Amarillo website.</p>	<p>No comments were received.</p>	<p>No comments were unaccepted.</p>	<p>www.amarillo.gov</p>

Table 4 – Citizen Participation Outreach

Expected Resources

The expected resources for the 2013-2014 Annual Action Plan projects include a CDBG allocation of \$1,537,811.00 and a HOME allocation of \$539,003.00.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available for Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,537,811	12,692	752,974	2,303,477	\$2,303,477 + 2014 Allocation	2013-14 annual allocation of CDBG funds totals \$1,537,811. The 2012-13 program year includes a balance of allocated, but unexpended funds totaling \$752,973.59. as well as program income of \$12,692.00.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	539,003	0	224,652	763,655	763,654.56	2013-14 annual allocation of HOME funds total \$539,003. A prior year balance from 2012-13 totals \$224,651.56, resulting in an available balance of \$763,654.56.

Table 5 - Expected Resources – Priority Table

The funds awarded to CDBG and HOME subrecipients are matched by the subrecipient agencies from a variety of resources including independent fundraising, other federal awards, local foundations, independent donations, and value of capital including building, equipment, salaries, inventory, and volunteer hours. Additionally, the housing projects administered by the Community Development Department require leverage from the homeowners or homebuyers who benefit from the programs. The City of Amarillo will not use any publically owned land in addressing housing needs. However, publically owned land will be utilized in the CDBG funded improvements of Eastridge Park as identified in the 2013-14 Annual Action Plan.

Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Parks/Recreational Facilities	2010	2014	Non-Housing Community Development	Community Development Target Area	Non-Housing Community Development	CDBG: \$326,435	Other: 1 Other
2	Code Enforcement	2010	2014	Non-Housing Community Development	Community Development Target Area City Wide Amarillo	Housing Non-Housing Community Development	CDBG: \$211,884	Housing Code Enforcement/Foreclosed Property Care: 10000 Household Housing Unit
3	Demolition and Clearance	2010	2014	Non-Housing Community Development	Community Development Target Area	Non-Housing Community Development	CDBG: \$90,000	Buildings Demolished: 30 Substandard Structures
4	Senior Services	2010	2014	Non-Homeless Special Needs	City Wide Amarillo	Non-Homeless Special Needs	CDBG: \$65,500	Public service activities other than Low/Moderate Income Housing Benefit: 510 Persons Assisted
5	Youth Programs	2010	2014	Non-Housing Community Development	City Wide Amarillo	Non-Homeless Special Needs	CDBG: \$11,000	Public service activities other than Low/Moderate Income Housing Benefit: 60 Persons Assisted
6	Child Care Services	2010	2014	Non-Housing Community Development	City Wide Amarillo	Non-Housing Community Development	CDBG: \$100,000	Public service activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted
7	Mental Health Services	2010	2014	Homeless	City Wide Amarillo	Homeless Needs	CDBG: \$3,671	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	General Public Services	2010	2014	Homeless Non-Homeless Special Needs Non-Housing Community Development	City Wide Amarillo	Homeless Needs	CDBG: \$50,500	Public service activities other than Low/Moderate Income Housing Benefit: 2950 Persons Assisted
9	Single Family Housing Rehabilitation	2010	2014	Affordable Housing	City Wide Amarillo	Housing	CDBG: \$371,259 HOME: \$200,000	Rental units rehabilitated: 7 Household Housing Unit Homeowner Housing Rehabilitated: 138 Household Housing Unit
10	Homeownership Assistance	2010	2014	Affordable Housing	City Wide Amarillo	Housing	HOME: \$48,153	Direct Financial Assistance to Homebuyers: 9 Households Assisted
11	Multi-Family Housing Rehabilitation	2010	2014	Affordable Housing	Community Development Target Area	Housing	HOME: \$105,578	Rental units rehabilitated: 4 Households/Housing Units
12	Construction of Housing	2010	2014	Affordable Housing	Community Development Target Area	Housing	HOME: \$104,422	Homeowner Housing Added: 5 Household Housing Unit

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Parks/Recreational Facilities
	Goal Description	Goal will be achieved through the CDBG funding of improvements at Eastridge Park which will include installation of a splash pad, covered seating, lighting, and walkways.
2	Goal Name	Code Enforcement
	Goal Description	Goal will be met through CDBG funding of the Community Improvement Inspector who will conduct inspections of properties in the CDBG Target Area to eliminate slum and blight. Additionally, the Rehabilitation Support Administration will fund the Rehab Inspector I and Rehab Inspector II positions who provide the inspection and construction oversight services for the CDBG and HOME housing activities.
3	Goal Name	Demolition and Clearance
	Goal Description	Goal will be met through the CDBG funding of demolition and clearance of substandard structures in the CDBG Target Area.
4	Goal Name	Senior Services
	Goal Description	Goal will be met through the CDBG funding of 3 public service programs to assist elderly and disabled persons. Jan Werner Adult Daycare Center will provide daycare services to elderly and disabled low income adults. Catholic Charities of the Texas Panhandle Interfaith Hunger Project will fund a stocked food pantry that low income elderly and disabled adults may select groceries. The Panhandle Regional Planning Commission (PRPC) Area Agency on Aging FoodNET program will provide noon meals to homebound low income elderly and disabled persons.
5	Goal Name	Youth Programs
	Goal Description	This goal will be met through the CDBG funding of the wrestling coach salary for the Wesley Club Wrestling Program. The project teaches low-mod income youth wrestling techniques as well as life skills.
6	Goal Name	Child Care Services
	Goal Description	Goal will be met through the CDBG funding of the PRPC Texas Workforce Solutions childcare match program. The funds will be matched by Texas Workforce Commission for child care services for low/mod income families.
7	Goal Name	Mental Health Services
	Goal Description	Goal will be met through the CDBG funding of the Family Support Services homeless counseling program. Counselors will offer mental health services to homeless persons at the Guyon Saunders Resource Center.
8	Goal Name	General Public Services
	Goal Description	This goal will be met through two CDBG Public Service programs to benefit the homeless. Guyon Saunders Homeless Dayroom Supervisor salary will be funded. Additionally, the Community Development Department will provide the Transportation for the Homeless program which will provide city bus tickets to 8 local homeless shelters for distribution to homeless clients needing transportation to appointments or employment opportunities.

9	Goal Name	Single Family Housing Rehabilitation
	Goal Description	This goal will be achieved through the CDBG and HOME funding of several housing programs. The Emergency Repair Grant program will provide financial assistance to low-mod income homeowners to repair dangerous conditions in their homes. The Minor Homeowner Rehabilitation and the Major Homeowner Rehabilitation Programs will provide moderate to substantial renovations of homes for low-mod income homeowners. The Rental Rehabilitation Program will provide up to 50% of costs to landlords for renovation of substandard rental properties to be rented to low-mod income tenants.
10	Goal Name	Homeownership Assistance
	Goal Description	Goal will be met through the HOME funded HOMEbuyer program which will provide down payment and principal reduction assistance to qualified low-mod income first time homebuyers. Project anticipates serving 9 households in 2013 program year.
11	Goal Name	Multi-Family Housing Rehabilitation
	Goal Description	Goal will be achieved through HOME CHDO funding for Catholic Charities of the Texas Panhandle for purchase and renovation of 2 multi-family housing units for rental to low-mod income tenants.
12	Goal Name	Construction of Housing
	Goal Description	Goal will be achieved through the HOME CHDO funded construction of 5 new Habitat for Humanity Homes in the Glenwood Addition.

1. Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

HOME uses a variety of programs to address the needs of extremely low-income, low-income, and moderate –income families. The following describe the program and the estimated number of families to be assisted.

Housing rehabilitation assistance allows low-income homeowners to improve the quality of their living environment. The program addresses the structure’s basic systems and accessibility and may include interior and exterior repairs to the home. Homes with severe basic system problems are being addressed as small rehabilitations. These projects require the repairs (plumbing, HVAC, electrical, etc.) to be completed on an immediate basis. The basic systems, lead based paint issues and other hazards are addressed with no consideration given to interior and exterior appearance unless it is hazardous. These repairs are urgent situations that exceed the capabilities of the Emergency Repair Program. It is anticipated that 2 homeowners will be assisted with large rehab and 6 homeowners will be assisted with minor rehabs.

The rental rehabilitation program has been very successful in returning vacant substandard rental property to the rental market. The assistance allows owners to make all of the repairs needed to put these units back in service. The Community Development office accepts proposals from private owners interested in Rental Rehabilitation year round as funding is available. The proposals are evaluated and ranked for funding. Preferences are given to vacant units with 3 or more bedrooms. The landlord must match the assistance dollar for dollar up to 50% of the construction costs.

Extremely low income, very low income and low-income households benefit from rental

rehabilitation. The HOME rules require rent controls and income qualifying. All single-family rehabilitations must be occupied by a household with an income of 60% or less of the MFI. It is anticipated that 7 households will occupy the new Rental Rehabilitation units. Since inception of the HOME program a total of 280 units have been rehabilitated.

HOMEbuyer assistance is available to help any low and moderate income household wanting to buy a home. Participating lenders approve the homebuyers for a mortgage loan and then refer them to the program. Eligible homeowners may receive up to 75% of the total down payment and closing costs not to exceed \$5,000. There are no Target Area restrictions. It is anticipated that 9 households will be assisted based on a maximum assistance of \$5,000 at an average of \$4,238.

The Principle Reduction Program benefits the 60% and below MFI households who need more assistance than the Homebuyer Assistance program can provide. The Principle Reduction Program can assist with up to \$15,000 for down payment and closing costs. The funds are used to reduce the principal balance of the loans so the housing payment is 30% or less of the borrower's gross monthly income and considered affordable. The affordability period is 10 years for \$7,500 - \$15,000 and 5 years for amounts under \$7,500. It is anticipated that 6 households will benefit from the maximum principal reduction assistance of \$15,000 but an average of \$13,926

The newest component of the HOMEbuyer Assistance Program is the Section 8 Homeownership Principle Reduction Program which can assist a qualified City of Amarillo Section 8 homebuyer, at or below 50% MFI, with up to \$20,000 for a combination of down payment and 75% of reasonable and customary closing costs. The affordability period is 10 years. It is anticipated that 5 households will benefit from the maximum Section 8 principal reduction assistance of \$20,000 but an average of \$19,215.

Projects

Projects included in the City of Amarillo Community Development 2013 Annual Action Plan include improvements of Eastridge Park, providing recreational opportunities in the CDBG Target Area. Additional community improvement objectives will be met through the CDBG funding of the Community Improvement Inspector who will conduct code enforcement inspections in the CDBG Target Area. Community improvement will also occur through the Demolition and Clearance program which will remove slum and blight through the demolition of substandard and dangerous structures in the CDBG Target Area.

Objectives to serve low-mod income persons will also be met through several CDBG Public Services programs. The public service programs will provide services for the homeless including dayroom services, case management, and mental health counseling. CDBG funds will also provide transportation for the homeless by issuing city bus tickets to 8 local homeless service providers each month. Additional outcomes of providing meals and adult daycare services to elderly and disabled persons will be provided through CDBG Public Service funds.

The objective to provide services to youth will be achieved through CDBG funding of the Wesley Community Center Wrestling Program. Childcare services will be provided through a CDBG public service allocation to Panhandle Regional Planning Commission resulting in a state match of funds for lower cost childcare services.

Furthermore, housing objectives the 2013 Annual Action Plan will be met through CDBG and HOME funding. CDBG projects including Emergency Repair Grants and Minor Home Rehabilitation Projects will achieve safe housing for low-mod income persons within Amarillo. The HOME funds will further address the objective of safe affordable housing by funding two Community Development Housing Organizations (CHDO's) to construct new housing and renovate existing rental housing. The HOME funds for the Major Home Renovation Program, Rental Rehabilitation Program, and HOMEbuyer Assistance Program also will achieve housing objectives.

#	Project Name
1	Eastridge Park Improvements
2	CDBG Community Improvement Inspector
3	Demolition and Clearance
4	Amarillo MultiService Jan Werner Adult Day Care Center
5	CCTXP Interfaith Hunger Project
6	Transportation for the Homeless
7	GSRC Day Room
8	PRPC-Assisted Child Care Title 4-A
9	PRPC Area Agency on Aging FoodNet
10	Wesley Community Center
11	Family Support Services
12	Emergency Repair Grant Program
13	Minor Housing Rehabilitation Assistance
14	Rehabilitation Support Administration
15	Program Management
16	HOME Administration

#	Project Name
17	HOMEbuyer Assistance
18	Major Housing Rehabilitation Assistance
19	Rental Rehabilitation
20	Amarillo Habitat for Humanity-Glenwood Addition
21	Catholic Charities of the Texas Panhandle-Multi Family Housing Project
22	CHDO Operating-Amarillo Habitat for Humanity
23	CHDO Operating-Catholic Charities of the Texas Panhandle

Table 7 – Project Information

1. Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation priorities are based on the 2010-2014 Consolidated Housing and Community Development Plan. Of the 23 allocated projects, 20 are designated as High priority in the Consolidated Plan. Three projects including childcare, homeless facilities and multi-family residential rehabilitation are designated as Medium priority in the Consolidated Plan. The Administrative and Program Management funds for CDBG and HOME are necessary to administer these projects and were approved by the Community Development Advisory Committee and the City Commission following public hearings and comment. Obstacles to addressing underserved needs are not anticipated; however some projects such as the HOMEbuyer program, Housing Rehabilitation, Emergency Repair Grants, and Rental Rehabilitation will be contingent upon applicant credit and financial qualification, housing stock, and local demand.

Projects Summary

1	Project Name	Eastridge Park Improvements
	Target Area	Community Development Target Area
	Goals Supported	Parks/Recreational Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$326,435
	Description	Project will fund improvements of Eastridge Park including installation of splash pad, covered seating, lighting, and walkways.
	Planned Activities	Project will fund improvements of Eastridge Park including installation of splash pad, covered seating, lighting, and walkways.
2	Project Name	CDBG Community Improvement Inspector
	Target Area	Community Development Target Area
	Goals Supported	Code Enforcement
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$61,447
	Description	Project will fund salary for Community Improvement Inspector position which will be responsible for conducting inspections within the CDBG Target Area. Inspections will be focused on eliminating slum and blight.
	Planned Activities	Project will fund salary for Community Improvement Inspector position which will be responsible for conducting inspections within the CDBG Target Area. Inspections will be focused on eliminating slum and blight.
3	Project Name	Demolition and Clearance
	Target Area	Community Development Target Area
	Goals Supported	Demolition and Clearance
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$90,000
	Description	Project will fund demolition and clearance of approximately 30 substandard condemned structures in the CDBG Target Area to eliminate slum and blight and create safer neighborhoods.
	Planned Activities	Project will fund demolition and clearance of approximately 30 substandard condemned structures in the CDBG Target Area to eliminate slum and blight and create safer neighborhoods.

4	Project Name	Amarillo Multi-Service Center for the Aging - Jan Werner Adult Day Care Facility
	Target Area	City Wide Amarillo
	Goals Supported	Senior Services
	Needs Addressed	Non-Homeless Special Needs
	Funding	CDBG: \$21,000
	Description	Project will provide adult daycare services for elderly and disabled low-mod income clients at the Jan Werner Adult Daycare Center.
	Planned Activities	Project will provide adult daycare services for elderly and disabled low-mod income clients at the Jan Werner Adult Daycare Center.
5	Project Name	Catholic Charities of the Texas Panhandle - Interfaith Hunger Project
	Target Area	City Wide Amarillo
	Goals Supported	Senior Services
	Needs Addressed	Non-Homeless Special Needs
	Funding	CDBG: \$22,750
	Description	Project will provide food at no cost to eligible persons by funding supplies for the Interfaith Hunger Food Pantry. Eligible elderly and disabled low-mod income clients will be able to maintain their independence by selecting the foods they need from the pantry.
	Planned Activities	Project will provide food at no cost to eligible persons by funding supplies for the Interfaith Hunger Food Pantry. Eligible elderly and disabled low-mod income clients will be able to maintain their independence by selecting the foods they need from the pantry at the Guyon Saunders Resource Center located at 200 S Tyler Street. Persons unable to shop at the food pantry will be eligible for home delivery of groceries.
6	Project Name	Transportation for the Homeless
	Target Area	City Wide Amarillo
	Goals Supported	General Public Services
	Needs Addressed	Homeless Needs
	Funding	CDBG: \$10,500
	Description	Project will fund the purchase of Amarillo City Transit tickets to be distributed among 8 local homeless shelters. Bus tickets will be issued to homeless clients for transportation to appointments and employment opportunities.

	Planned Activities	Project will fund the purchase of city bus tickets to be distributed among 8 local homeless shelters. Bus tickets will be issued to homeless clients for transportation to appointments and employment opportunities.
7	Project Name	GSRC Day Room
	Target Area	City Wide Amarillo
	Goals Supported	General Public Services
	Needs Addressed	Homeless Needs
	Funding	CDBG: \$40,000
	Description	Project will fund salary for Dayroom Supervisor to operate homeless dayroom facility at the Guyon Saunders Resource Center.
	Planned Activities	Project will fund salary for Dayroom Supervisor to operate homeless dayroom facility at the Guyon Saunders Resource Center located at 200 S Tyler Street.
8	Project Name	PRPC-Assisted Child Care Title 4-A
	Target Area	City Wide Amarillo
	Goals Supported	Child Care Services
	Needs Addressed	Non-Homeless Special Needs
	Funding	CDBG: \$100,000
	Description	Project will fund childcare services for the Panhandle Regional Planning Commission/Texas Workforce Solutions Program. CDBG funds will be matched by the state for childcare services for low-mod income families.
	Planned Activities	Project will fund childcare services for the Panhandle Regional Planning Commission/Texas Workforce Solutions Program. CDBG funds will be matched by the state for childcare services for low-mod income families.
9	Project Name	PRPC Area Agency on Aging FoodNet
	Target Area	City Wide Amarillo
	Goals Supported	Senior Services
	Needs Addressed	Non-Homeless Special Needs
	Funding	CDBG: \$21,750
	Description	Project will fund home delivery of noon-time meals to qualified low-mod income elderly and disabled clients.
	Planned Activities	Project will fund home delivery of noon-time meals to qualified low-mod income elderly and disabled clients.
10	Project Name	Wesley Community Center

	Target Area	City Wide Amarillo
	Goals Supported	Youth Programs
	Needs Addressed	Non-Homeless Special Needs
	Funding	CDBG: \$11,000
	Description	Project will fund salary for wrestling coach at Wesley Community Center to provide youth services that will teach wrestling techniques and life skills to low-mod income youth.
	Planned Activities	Project will fund salary for wrestling coach at Wesley Community Center to provide youth services that will teach wrestling techniques and life skills to youth.
11	Project Name	Family Support Services
	Target Area	City Wide Amarillo
	Goals Supported	Mental Health Services
	Needs Addressed	Homeless Needs
	Funding	CDBG: \$3,671
	Description	Project will fund partial salary for FSS Counselor to provide counseling services to homeless persons at the Guyon Saunders Resource Center.
	Planned Activities	Project will fund partial salary for FSS Counselor to provide counseling services to homeless persons at the Guyon Saunders Resource Center.
12	Project Name	Emergency Repair Grant Program
	Target Area	City Wide Amarillo
	Goals Supported	Single Family Housing Rehabilitation
	Needs Addressed	Housing
	Funding	CDBG: \$321,259
	Description	Project will provide financial assistance to low income homeowners for emergency repairs of hazardous conditions in their homes.
	Planned Activities	Project will provide financial assistance to low income homeowners for emergency repairs of hazardous conditions in their homes.
13	Project Name	Minor Housing Rehabilitation Assistance
	Target Area	City Wide Amarillo
	Goals Supported	Single Family Housing Rehabilitation
	Needs Addressed	Housing
	Funding	CDBG: \$50,000

	Description	Project will provide financial assistance up to \$20,000 to low income homeowners to rehabilitate their homes. Financial assistance is provided as a 5-20 year interest-free forgivable loan.
	Planned Activities	Project will provide financial assistance up to \$20,000 to low income homeowners to rehabilitate their homes. Financial assistance is provided as a 5-20 year interest-free forgivable loan.
14	Project Name	Rehabilitation Support Administration
	Target Area	City Wide Amarillo
	Goals Supported	Single Family Housing Rehabilitation
	Needs Addressed	Housing
	Funding	CDBG: \$150,437
	Description	Project will fund salaries and operational support for Housing Inspector I and Housing Inspector II who provide the inspection and construction oversight services for the CDBG and HOME housing activities.
	Planned Activities	Project will fund salaries and operational support for Housing Inspector I and Housing Inspector II who provide the inspection and construction oversight services for the CDBG and HOME housing activities.
15	Project Name	Program Management
	Target Area	Community Development Target Area City Wide Amarillo
	Goals Supported	Administration
	Needs Addressed	Housing Homeless Needs Non-Housing Community Development Non-Homeless Special Needs
	Funding	CDBG: \$307,562
	Description	Program Management
	Planned Activities	Project will fund the salaries and operational support for the management and administration of the CDBG and HOME programs. Staff includes the Community Development Administrator, Program Coordinator, Administrative Assistant, and Administrative Technician II.
16	Project Name	HOME Administration
	Target Area	Community Development Target Area City Wide Amarillo
	Goals Supported	Administration

	Needs Addressed	Housing
	Funding	HOME: \$53,900
	Description	HOME Administration
	Planned Activities	Project will fund salary and operating support for the administration and management of the HOME program. Staff includes the Affordable Housing Program Coordinator and a Housing Assistant.
17	Project Name	HOMEbuyer Assistance
	Target Area	Community Development Target Area City Wide Amarillo
	Goals Supported	Homeownership Assistance
	Needs Addressed	Housing
	Funding	HOME: \$48,153
	Description	Project will provide financial assistance to qualified low-mod income homebuyers to purchase a home. Eligible homebuyers who have qualified for mortgages through a lender may receive up to 75% of the total down payment and closing costs not to exceed \$5000.
	Planned Activities	Project will provide financial assistance to qualified low-mod income homebuyers to purchase a home. Eligible homebuyers who have qualified for mortgages through a lender may receive up to 75% of the total down payment and closing costs not to exceed \$5000.
18	Project Name	Major Housing Rehabilitation Assistance
	Target Area	City Wide Amarillo
	Goals Supported	Single Family Housing Rehabilitation
	Needs Addressed	Housing
	Funding	HOME: \$100,000
	Description	Project will provide grants to low income homeowners for the moderate to substantial renovation of their homes. Financial assistance is provided as a no interest forgivable loan with terms ranging from 5-20 years. Eligible units may include single family or multifamily residences.
	Planned Activities	Project will provide grants to low income homeowners for the moderate to substantial renovation of their homes. Financial assistance is provided as a no interest forgivable loan with terms ranging from 5-20 years. Eligible units may include single family or multifamily residences.
19	Project Name	Rental Rehabilitation
	Target Area	City Wide Amarillo

	Goals Supported	Single Family Housing Rehabilitation
	Needs Addressed	Housing
	Funding	HOME: \$100,000
	Description	Project will provide financial incentives of up to 50% of costs to renovate substandard rental properties which will be made available to low income households for at least 5 years. Projects are selected based on competitive proposals submitted by property owners and developers.
	Planned Activities	Project will provide financial incentives of up to 50% of costs to renovate substandard rental properties which will be made available to low income households for at least 5 years. Projects are selected based on competitive proposals submitted by property owners and developers.
20	Project Name	Amarillo Habitat for Humanity-Glenwood Addition (CHDO)
	Target Area	Community Development Target Area City Wide Amarillo
	Goals Supported	Construction of Housing
	Needs Addressed	Housing
	Funding	HOME: \$104,420
	Description	Project will fund CHDO for construction of 5 new Habitat for Humanity homes in the Glenwood Addition. Qualified low income homebuyers will contribute to the construction of their own homes.
	Planned Activities	Project will fund CHDO for construction of 5 new Habitat for Humanity homes in the Glenwood Addition. Qualified low income homebuyers will contribute to the construction of their own homes.
21	Project Name	Catholic Charities of the Texas Panhandle-Multi Family Housing Project (CHDO)
	Target Area	Community Development Target Area
	Goals Supported	Multi-Family Housing Rehabilitation
	Needs Addressed	Housing
	Funding	HOME: \$105,578
	Description	Project will fund the CHDO purchase and renovation of 4-unit multi-family dwelling located at 209 and 211 N Louisiana Street. Renovation of these units will provide safe affordable housing to low income residents in the CDBG Target Area.
	Planned Activities	Project will fund the CHDO purchase and renovation of 4-unit multi-family dwelling located at 209 and 211 N Louisiana Street. Renovation of these units will provide safe affordable housing to low income residents in the CDBG Target Area.

22	Project Name	CHDO Operating-Amarillo Habitat for Humanity
	Target Area	Community Development Target Area City Wide Amarillo
	Goals Supported	Construction of Housing
	Needs Addressed	Housing
	Funding	HOME: \$13,475
	Description	CHDO Operating – Amarillo Habitat for Humanity
	Planned Activities	Project will fund CHDO operating support for the Amarillo Habitat for Humanity to construct 5 new homes in the Glenwood Addition.
23	Project Name	CHDO Operating-Catholic Charities of the Texas Panhandle
	Target Area	Community Development Target Area City Wide Amarillo
	Goals Supported	Multi-Family Housing Rehabilitation
	Needs Addressed	Housing
	Funding	HOME: \$13,475
	Description	CHDO Operating- Catholic Charities of the Texas Panhandle
	Planned Activities	Project will fund CHDO operational support to Catholic Charities to assist with development and management of 1901 to 1913 Gregory Drive, 2808 S. Pierce and 920 S. Bryan CHDO projects.

Table 8 – Project Summary

Geographic Distribution

The CDBG Target Area consists of 25 census tracts or block groups within the City of Amarillo that were statistically determined in the 2010 Census to have at least 51% or more low to moderate income residents. The attached map identifies the locations where 2013-2014 CDBG and HOME funds have been allocated for projects. All are within the CDBG Target Area, but eligible households will have access to these services from anywhere in the city regardless of residence within the target area. Some programs including HOMEbuyer Assistance, Emergency Repair Grants, Homeowner Rehabilitation, and Rental Rehabilitation can be performed anywhere within the city limits of Amarillo and are dependent upon individual applicant eligibility.

Target Area	Percentage of Funds
Community Development Target Area	34
City Wide Amarillo	66

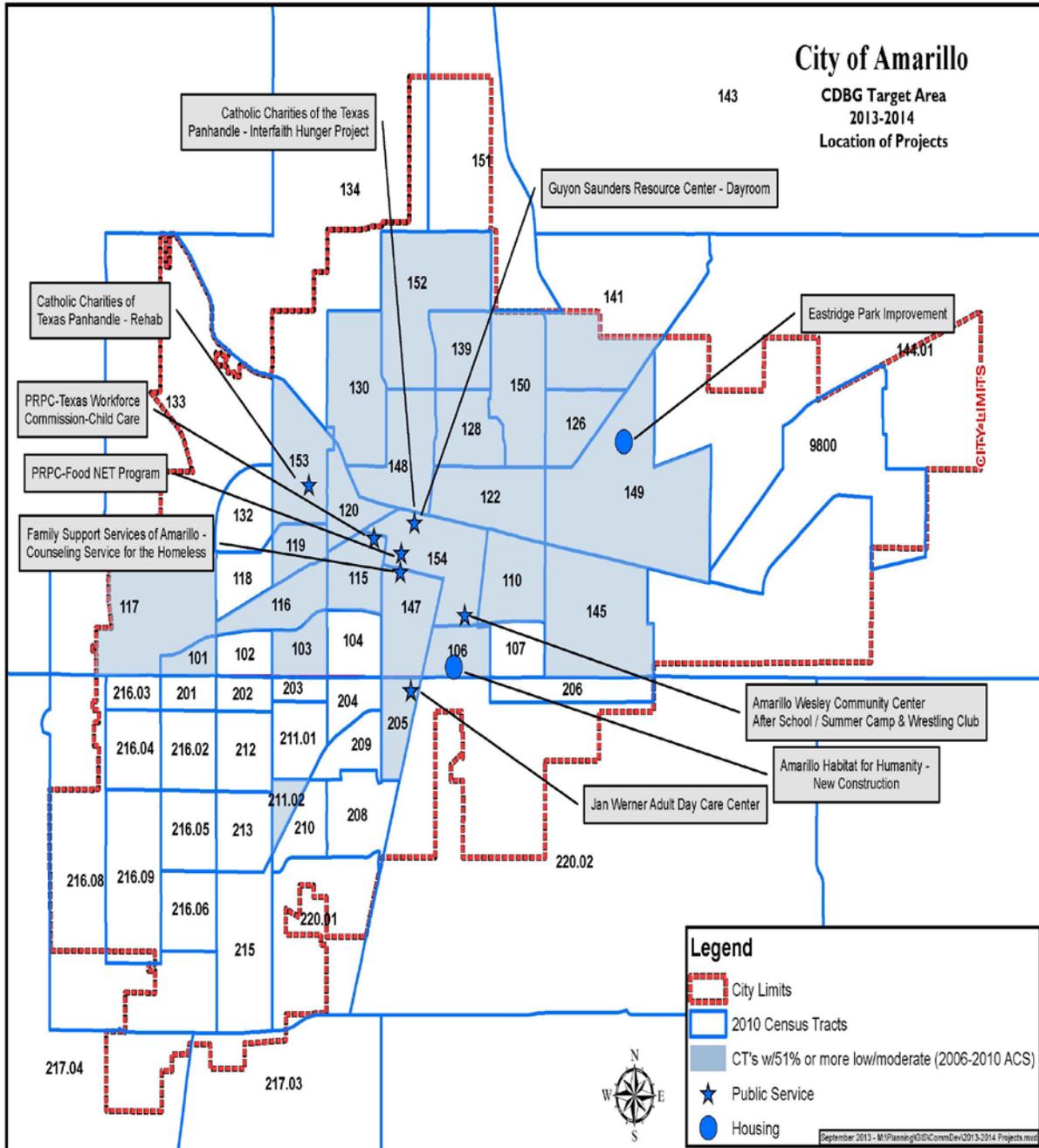
Table 9 - Geographic Distribution

The Community Development Department staff and the Community Development Advisory Committee make recommendations for funding projects based on the priorities of the 5 Year Consolidated Plan for Housing and Community Development. Additionally, the capacity for local non-profit agency partners to deliver CDBG and HOME funded programs is taken into consideration. Geographic distribution includes consideration of the CDBG Target Area where low to moderate income persons are the majority. While most programs are located geographically within the CDBG target Area, some serve eligible low-moderate income residents from anywhere in the city.

The city limits of Amarillo include a total of 60 census tracts. 25 of those comprise the CDBG Target Area, resulting in 42% of the total census tracts of the City of Amarillo. The designated 66% of funds allocated to projects not exclusive to the CDBG Target Area will benefit mostly persons residing within the CDBG Target Area. Public service projects, for example, will be physically conducted within the Target Area, but are not exclusive to Target Area residents. Eligibility for some public service projects are determined based on homeless or non-homeless special needs such as senior, youth, homeless, or childcare services. While the subrecipient agencies administering these programs are physically located within the Target Area, eligible clients city wide may benefit. Projects that may benefit some clients living in the larger city wide boundaries, rather than exclusively the Target Area, have been included in the above percentage calculations for City Wide Geographic Distribution.

CDBG TARGET AREA MAP

2013-2014



Affordable Housing

The 2013-2014 Annual Action Plan includes goals for numbers of households to be supported through public services and housing projects.

One Year Goals for the Number of Households to be Supported	
Homeless	3,050
Non-Homeless	260
Special-Needs	510
Total	3,820

Table 10 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	1,400
Production of New Units	5
Repair or Rehab of Existing Units	145
Acquisition of Existing Units	4
Total	1,554

Table 11 - One Year Goals for Affordable Housing by Support Type

Households anticipated to be served during the 2013-2014 program year with public services total 3820. Homeless services will be provided through projects funding the Transportation for the Homeless program, the Guyon Saunders Dayroom staff, and the Family Support Services Homeless Counseling Program. Non-Homeless households will be supported through public service programs including the Panhandle Regional Planning Commission Childcare Program and the Wesley Youth Wrestling Program. Special Needs households will be supported through senior and disabled public services programs including adult daycare services at Jan Werner Multi-Service Center or meals from the PRPC FoodNET and Catholic Charities Interfaith Hunger programs.

Goals for households receiving housing assistance in the next year are anticipated to be 1554. This includes 1400 households receiving rental assistance through the Section 8, VASH, Supportive Housing, and Shelter Plus Care Programs. The Amarillo Habitat for Humanity will construct 5 new housing units. Approximately 145 households will benefit from rehab of existing units through the Emergency Repair Grant, Homeowner Rehabilitation, and Rental Rehabilitation programs. The Catholic Charities of the Texas Panhandle will acquire 4 existing units for renovation and rental to low-income tenants.

Public Housing

1. Actions planned during the next year to address the needs for public housing.
2. Actions to encourage public housing residents to become more involved in management and participate in homeownership.
3. If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The City of Amarillo Public Housing Authority's Annual Plan for the fiscal year beginning October 1, 2013, outlines several strategic goals and objectives for the public housing program.

Goals for the Amarillo PHA for the next year include the following:

- Expand the supply of assisted housing
- Improve quality of assisted housing
- Increase assisted housing choices
- Provide an improved living environment
- Promote self-sufficiency and asset development of assisted households
- Ensure equal opportunity and affirmatively further fair housing

The newest component of the HOMEbuyer Assistance Program is the Section 8 Homeownership Principal Reduction Program which can assist a qualified City of Amarillo Section 8 homebuyer, at or below 50% MFI, with up to \$20,000 for a combination of down payment and 75% of reasonable and customary closing costs. The homebuyer's housing expense ratios will not be used to qualify. A Section 8 household must pay a minimum of 30% of their adjusted gross income at all times. Their total debt to income ratio cannot exceed 41%. The affordability period is 10 years. Since inception of this component, eleven households have closed on the purchase of a home. One household has been approved with a mortgage company and has a contract on a house but has not yet closed.

The Amarillo PHA is not designated as troubled. Amarillo has several strategies to achieve the 2013-2014 goals. To increase the supply of assisted housing, Amarillo PHA will apply for additional rental vouchers and VASH vouchers as funding is available. Additionally, Amarillo will leverage private or other public funds to create additional housing opportunities through the HOME funded Rental Rehabilitation Program. Under the Rental Rehabilitation Program property owners may receive financial assistance up to 50% of costs of renovating substandard rental properties for low to moderate income tenants, increasing the supply of decent affordable rental housing in Amarillo.

Amarillo will take action to improve the quality of assisted housing through annual Customer Satisfaction Surveys which will be reviewed by the Tenant Advisory Board for improvements. To further increase assisted housing choices, Amarillo will provide voucher mobility counseling, conduct outreach efforts to potential voucher landlords, increase voucher payment standards, and continue to administer the homeownership program.

Amarillo PHA will continue to promote self-sufficiency and asset development of assisted households by providing or attracting supportive services to improve assistance recipients' employability. The FSS Program has an active FSS Coordinating Committee comprised of representatives from critical social and governmental agencies. Areas represented include employment, child care, legal, financial, nutritional, and housing. Monthly participant meetings are conducted to address issues related to the

families meeting their goals and overcoming challenges they face.

Amarillo will continue to recruit families to participate in the Family Self-Sufficiency Program to maintain 100% voluntary enrollment goal which is currently 80 families. HOMEbuyer education classes are provided to prepare families for homeownership with a goal of 50 families completing these classes annually.

To further promote self-sufficiency and asset development, Amarillo will provide or attract supportive services to increase independence for the elderly or families with disabilities. The Housing office works closely with agencies such as Adult Protective Services, Meals on Wheels, the Area Agency on Aging, Spec Trans and Jan Werner Adult Daycare Center to assist in meeting ongoing or immediate needs of these individuals.

Finally, Amarillo PHA ensures equal opportunity and affirmatively furthers fair housing by undertaking measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status and disability through distribution of briefing packets containing the Fair Housing Brochures and Housing Discrimination Complaint forms. During briefings and again at the time leases are executed, the families are instructed on procedures for reporting maintenance problems in their units. To ensure accessible housing to persons with all varieties of disabilities regardless of size of unit needed, a list of accessible units is maintained by the Housing office.

Homeless and Other Special Needs Activities

1. Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs
2. Addressing the emergency shelter and transitional housing needs of homeless persons
3. Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again
4. Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Homeless and other special needs activities are a high priority for the City of Amarillo under the 2010-2014 Consolidated Plan for Housing and Urban Development. Activities focus on outreach and assessment, emergency shelter and transitional housing, permanent housing, especially for the chronically homeless, and services for homeless persons discharged from institutions. Collaboration and consultation with the Amarillo Continuum of Care Committee focuses on meeting the needs of the homeless population in Amarillo.

Outreach to homeless persons (particularly unsheltered persons) will be primarily conducted at the Guyon Saunders Homeless Dayroom. This facility is open 365 days a year as a day shelter for homeless persons providing access to basic services such as laundry or mail. Clients are connected with case managers to assess individual needs and make appropriate referrals to services. The salary of homeless dayroom staff will be funded in part from the CDBG grant.

Ongoing needs assessment for emergency shelter and transitional housing for homeless persons is addressed by the Amarillo Continuum of Care. The CoC Committee meets monthly to work toward meeting homeless needs in the community and is lead by the City of Amarillo. Representatives of the committee include all local emergency shelter organizations. Transitional housing needs are addressed through a partnership between the City of Amarillo and the Downtown Women's Center under a CoC funded supportive housing program.

The Amarillo Continuum of Care places particular emphasis on programs to assist chronically homeless persons transition to permanent housing and independent living. The Shelter Plus Care program will continue to provide permanent housing for chronically homeless persons with mental health issues. The 50 permanent housing units under the Shelter Plus Care program include ongoing supportive services to prevent persons from becoming homeless again.

The Amarillo Continuum of Care incorporates discharge planning for persons who may become homeless after discharge from institutions such as health care facilities, mental health facilities, foster care, or corrections. Consultation with representatives of local institutions continues to be a priority for the Continuum to ensure persons are not regularly being discharged into homelessness and are connected to available housing and services.

Additionally, most service providers conduct outreach and assessment as part of providing services and/or housing. The Guyon Saunders Resource Center provides a comprehensive approach to assessing needs by co-locating a number of services in one location. The Resource Center provides assistance with rent and utilities; transportation; health and mental health services; and educational

services. This one-stop shop approach has proven to be an effective method of delivering services and maximizing resources. Referrals to more specialized services are made to the appropriate provider. Furthermore, the implementation of HMIS allows for better communication and coordination of case management services and has streamlined the referral process.

The 2013-2014 Annual Action Plan includes activities that will serve the homeless population of Amarillo and continue progress toward the goal of meeting homeless needs. Consultation and planning activities continue to take place monthly at Amarillo Continuum of Care and Amarillo Coalition for the Homeless meetings.

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	N/A (Amarillo does not administer HOPWA Funds)
Tenant-based rental assistance	N/A (Amarillo does not administer HOPWA Funds)
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated	N/A (Amarillo does not administer HOPWA Funds)
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	N/A (Amarillo does not administer HOPWA Funds)
Total	0

Barriers to Affordable Housing

1. Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Amarillo regularly performs an Analysis of Impediments to identify any barriers to affordable housing. An Analysis of Impediments was included in the 2010-2014 Consolidated Plan for Housing and Community Development. The 2010-2014 Analysis of Impediments did not identify any public policies serving as barriers to affordable housing.

The 2010-2014 Consolidated Plan identifies that the City of Amarillo's Zoning Regulations and Building Codes do not hinder the development of affordable housing. The City recognizes that the enforcement of property codes is essential to the maintenance of quality housing stock. The Emergency Repair Grant, Homeowner Rehabilitation, and Rental Rehabilitation programs provide funds to make needed repairs to arrest the deterioration of properties and correct code violations. The programs are targeted to homeowners with household incomes less than 50% or 80% MFI. The 2013 AAP anticipates completing 130 Emergency Repairs, 8 Homeowner Rehabilitation projects, and rehabilitation of 7 rental units. Furthermore, the HOMEbuyer program allows for housing choice for low and moderate income first-time homebuyers through forgivable loans covering up to 75% of total down payment and closing costs.

Additional strategies to expand housing choice and remove barriers to housing include the following:

- Increasing awareness of tenant's rights through distribution of the Tenant Rights Handbook and investigation of all tenant complaints by Section 8 and Building Safety inspectors.
- Providing fair housing education through participation in community wide events and lender/realtor training for HOMEbuyer programs.
- Increasing affordable housing with ongoing new construction and renovation projects in partnership with 2 CHDO's, Amarillo Habitat for Humanity and Catholic Charities of the Texas Panhandle.
- Providing education on credit issues and financial literacy by conducting homeownership classes for Section 8 tenants and seminars for first time homebuyers. Financial literacy classes are also provided at the Guyon Saunders Resource Center.
- Developing neighborhood revitalization strategies through community meetings to identify needs for future planning.

Other Actions

The City of Amarillo also has incorporated other actions into the 2013-2014 Annual Action Plan including addressing obstacles to meeting underserved needs, actions to foster and maintain affordable housing, reduction of lead based paint hazards, reduction of number of poverty level families, development of institutional structure, and enhanced coordination between public and private housing and social service providers.

Actions planned to address obstacles to meeting underserved needs

Obstacles to meeting underserved needs will be identified through ongoing community meetings including the Community Development Advisory Committee, Amarillo Continuum of Care Committee, and the Amarillo Coalition for the Homeless. Solicitation for public comment is made at all public meetings. Comment on areas of underserved needs will continue to be encouraged through the citizen participation process.

Actions planned to foster and maintain affordable housing

In addition to the CDBG and HOME funds, other major funding resources for housing activities include private financial institution funds for the purchase of affordable housing, housing tax credits from the Texas Department of Housing and Community Affairs (TDHCA) for construction or rehabilitation of affordable housing, Continuum of Care grants and Section 8 housing choice vouchers.

Local Match of HOME Funds

Over the years, the City has accumulated excess match for the HOME Program through a variety of sources including the following:

- 25% of the single-family mortgage loans made to HOME eligible homebuyers through the 2003 bond issued by the Amarillo Housing Finance Corporation.
- Contributions from the Amarillo Housing Finance Corporation for homebuyer assistance including prior contributions from the former American Housing Foundation whose mission was to expand affordable housing opportunities.
- Donations of volunteer labor and building materials on CHDO projects undertaken by Amarillo Habitat for Humanity or Catholic Charities of the Texas Panhandle that are not reflected in the sale price of home.
- Other sources are miscellaneous contributions of cash, forgiven fees and liens, and financing fees.

HOME Affordability Requirements

The HOME regulations require the City to establish polices that insure that all HOME assisted projects are and will remain affordable to low and moderate income households for specific periods of time. Amarillo's primary method of enforcing the HOME affordability requirements is recapture of the HOME funds provided. If recapture cannot be used, restricted resale provisions will be applied.

Recapture

- Homeowners receiving a rehabilitation grant are required to repay a prorated amount if they transfer ownership or do not reside in the unit as their principal residence for the required affordability period ranging from five (5) to fifteen (15) years.
- If the homebuyer fails to live in the unit for the period of affordability or otherwise breaches the HOME agreement, the full amount of the no interest deferred loan must be recaptured.

- If the homebuyer sells the unit during the required period of affordability, the amount of the HOME investment to be recaptured may be reduced on a prorated basis based on the length of time that the homebuyer has resided in the unit. Proration is based on the number of days the homebuyer has occupied the unit. The recaptured funds will be used for other eligible HOME activities.
- Net Sales Proceeds - If a sale or foreclosure occurs and if the sales proceeds are insufficient to cover the full required repayment amount, a lesser repayment amount will be made from Net Sales Proceeds. "Net Sales Proceeds" are defined as the amount remaining after repayment of the first mortgage loan balance, the payment of the documented closing costs at sale and the documented down payment and closing costs at the original purchase paid directly by the homebuyer from his/her own funds.
- No Net Sales Proceeds - If after completion of a sale or foreclosure and the distribution of the sales proceeds, the amount of the Net Sales Proceeds is insufficient to cover any of the required recapture amounts; there were no net proceeds. City will maintain data to verify no proceeds were distributed to the homebuyer or the City.

Actions planned to reduce lead-based paint hazards

Lead-based paint inspections are completed by Certified LBP inspectors on the Community Development staff. All properties built prior to 1978 are subject to Lead-based paint inspections and are required to meet federal statutes for LBP prior to receiving federal assistance for renovations or acquisition of properties. The City of Amarillo is involved in three HUD-funded housing activities that must evaluate lead-paint hazards: housing rehabilitation; homebuyer's assistance; and rental assistance including Section 8 Housing Choice Vouchers.

When funds are used for homebuyers or rental assistance, all applications are reviewed to determine the possible presence of children under the age of six. When there are no children under six or the potential of a new birth, adoption, or foster-care situation, no further assessment is needed other than providing the applicants with information about lead hazards. If there is the presence or potential for the presence of a child under the age of six, a visual inspection of the property is conducted to determine the condition of the dwelling. All rehabilitation projects on houses constructed prior to 1978, regardless of the presence of children under six, are assessed for lead-paint hazards. Depending on the work to be performed, the level of assessment varies. If the rehabilitation does not involve disturbing paint and there are no children under the age of six in the household, than a visual assessment and determination is all that is required. If paint will be disturbed, then a more extensive assessment by a certified risk assessor is conducted.

The City of Amarillo's Community Development Department, including the Housing office, funds all clearance testing. In the case of tenant-based rental assistance, including Section 8 Housing Choice Vouchers, the landlord must pay for the interim controls and this requirement often deters landlords from accepting Section 8 vouchers or other HUD-funded rental assistance. In the case of housing rehabilitation, the City uses HUD dollars to fund the interim controls and remediation. Homebuyers receiving assistance throughout the City's HOME program are alerted to the potential for lead-based paint. The cost for interim controls or remediation must be borne by the current owner, the prospective buyer, or the Community Housing Development Organization (CHDO) through which the buyer may be working.

Actions planned to reduce the number of poverty-level families

The City of Amarillo's anti-poverty policies include:

- Targeting financial resources to those most in need;
- Encouraging local housing and service providers to become more self-sustaining and less dependent on government resources;
- Encourage local and state foundations to prioritize resources to those nonprofits with the capacity and structure to best assist those in poverty;
- Assist in strengthening and expanding the existing service delivery system by engaging all nonprofit and for-profit service providers;
- Promote the Panhandle 2020 goal to increase educational attainment;
- Support economic development activities through technical assistance, facade improvements, commercial district enhancements, historic preservation, small business and microenterprise assistance; and
- Include issues surrounding poverty, its causes and its cures, in other planning-related venues such as in the development of the City's Comprehensive Plan.

Amarillo's goal for reducing poverty is to give funding priority to projects and activities which:

- Involve low to moderate income residents, advocates, and services providers in the planning and decision-making process for the distribution of HUD and other public funds;
- Encourage and foster collaborations between public service providers, foundations, governmental entities, school districts, corporations, and other private sector entities to develop a coordinated and cohesive approach to the reduction of poverty and the increase in opportunities for Amarillo residents;
- Expand economic opportunities through adult education, job training, job readiness assistance, as well as through small business/entrepreneur assistance and incentives for businesses to hire those in poverty;
- Continue to expand and enhance the City's continuum of care process for the homeless and those at risk of homelessness;
- Reduce or eliminate barriers to employment, by assisting in the expansion of services such as transportation, child care, health care;
- Encourage and support community-based activities that engage and assist those disenfranchised in the community.

The strategies outlined above can be effective in reducing the number of poverty level families if significantly greater financial resources are made available and capacity and cooperation in the private sector can be increased. Given the current level of funding to the City of Amarillo, it is unlikely that the City alone can measurably reduce the number of persons in poverty. The programs to be funded through CDBG, HOME and Section 8 can reduce the impact of poverty on the lives of the very low and low income residents by increasing access to free or reduced-cost services and housing, making the essentials of life more affordable.

Actions planned to develop institutional structure

The City of Amarillo works with a variety of non-profit agencies and community groups to develop and implement the projects and activities described in the Annual Action Plan. Technical assistance is offered to community and neighborhood groups interested in developing projects for future funding consideration. Two community-based organizations are designated as Community Housing Development Organizations (CHDO) including Amarillo Habitat for Humanity, Inc. and Catholic Charities of the Texas Panhandle, Inc. which are both re-certified annually with the City. Efforts continue to be made to further develop the capacity of these agencies to administer and implement housing activities. Additionally, the City of Amarillo has recently engaged in discussions with the Amarillo Association of Realtors to work towards mutual cooperation on housing issues in the community.

Actions planned to enhance coordination between public and private housing and social service agencies

To coordinate the various affordable housing programs with other private and public service providers, the City of Amarillo will undertake the following activities:

- Continue to operate as the lead agency for the Amarillo Continuum of Care Committee to administer and evaluate homeless programs and address additional needs in the continuum of care.
- Work with the Coalition of the Homeless in assessing the needs of the homeless and planning effective delivery systems.
- Continue to work with the Texas Panhandle Centers on the Shelter Plus Care project as a collaborative partnership providing housing and mental health services for 50 households.
- List all assisted housing programs in the United Way 211 Texas statewide referral system
- Refer homeowners to Panhandle Community Services for weatherization assistance and utility assistance under the CEAP program.
- Work with the Worksource Solutions Panhandle and the Texas Health and Human Services Commission to develop and implement activities that assist families moving from welfare to work.
- Provide referrals to the private assisted housing projects in Amarillo and in the larger area.
- Provide technical assistance to developers, non-profits, coalitions and neighborhood groups interested in developing housing projects or special activities related to the CDBG, HOME, and Continuum of Care Programs.
- Participate in outreach events to educate the public and network with other agencies on housing programs available through the Community Development office.
- Utilize the Community Development office to make efforts, as appropriate, to bring various groups together to achieve community goals, coordinate services or encourage joint projects.

The City of Amarillo engages in collaboration with many local community partners including private housing providers, social service agencies, and others; but also continues through outreach efforts to seek additional involvement from other entities on community development issues.

Program Specific Requirements

**Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(i)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$12,692.36
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$71,210.36
5. The amount of income from float-funded activities	0
Total Program Income:	\$83,902.72

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

While 100% of activities funded are designed to benefit persons of low and moderate income, not 100% of the unduplicated persons benefiting from the activity will be low to moderate income. On all CDBG and HOME funded projects at least 51% or more unduplicated persons benefitting from the activity will be low to moderate income.

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(1)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Over the years, the City of Amarillo has accumulated excess match for the HOME program through a variety of sources including the following:

- 25% of the single-family mortgage loans made to HOME eligible homebuyers through the 2003 bond issued by the Amarillo Housing Finance Corporation.
- Contributions from the Amarillo Housing Finance Corporation for homebuyer assistance, including prior contributions from the former American Housing Foundation whose mission was to expand affordable housing opportunities.
- Donations of volunteer labor and building materials on CHDO projects undertaken by Amarillo Habitat for Humanity and Catholic Charities of the Texas Panhandle that are not reflected in sale prices of homes.
- Other sources are miscellaneous contributions of cash, forgiven fees and liens, as well as financing fees.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Amarillo's primary method of enforcing the HOME affordability requirements is recapture of the HOME funds provided. If recapture cannot be used, restricted resale provisions will be applied. The guidelines used for resale or recapture of HOME funds when used for homebuyer activities include the following:

- If the homebuyer fails to live in the unit for the period of affordability or otherwise breaches the HOME agreement, the full amount of the no interest deferred loan must be recaptured.
- If the homebuyer sells the unit during the required period of affordability, the amount of the HOME investment to be recaptured may be reduced on a prorated basis based on the length of time that the homebuyer has resided in the unit.
- Proration is based on the number of days the homebuyer has occupied the unit. The recapture funds will be used for other eligible HOME activities.
- Net Sales Proceeds - If a sale or foreclosure occurs and if the sales proceeds are insufficient to cover the full required repayment amount, a lesser repayment amount will be made from Net Sales Proceeds. "Net Sales Proceeds" are defined as the amount remaining after repayment of the first mortgage loan balance, the payment of the documented closing costs at sale and the documented down payment and closing costs at the original purchase paid directly by the homebuyer from his/her own funds.
- No Net Sales Proceeds - If after completion of a sale or foreclosure and the distribution of the sales proceeds, the amount of the Net Sales Proceeds is insufficient to cover any of the required recapture amounts; there were no net proceeds. The City will maintain data to verify that no proceeds were distributed to the homebuyer or the City.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

HOME assisted housing must meet the affordability requirements for not less than the applicable period beginning after project completion which is determined based on the following investment

amounts:

- Under \$15,000 = 5 years minimum affordability period
- \$15,000 - \$40,000 = 10 years minimum affordability period
- Over \$40,000 = 15 years minimum affordability period

To ensure compliance with affordability guidelines, annual monitoring of properties funded with HOME funds is conducted by the Community Development Affordable Housing Coordinator. At project completion a lien is filed against the property for the amount of the HOME investment and for the duration of the affordability period. Annual inspections of the properties are conducted by the Rehab Inspector II and verification of proof of insurance and payment of property taxes are verified. Failure to meet affordability terms results in repayment due immediately and the lien to secure payment may be foreclosed.

4. **Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:**

No HOME funds will be used to refinance any existing debt on multifamily housing rehabilitations.

The City of Amarillo continues to operate the HOME program in compliance with all current HOME program affordability and resale/recapture regulations.

APPENDIX A

APPLICATIONS FOR FEDERAL ASSISTANCE

APPENDIX B

CERTIFICATIONS