

City of Amarillo

CDBG-CV CARES Citizen Rental/Utility Funding application Eligibility Guidelines

June 2nd, 2020

ELIGIBILITY

Residents must meet the eligibility criteria specified below, complete an application for the program, and provide all required supporting documentation to determine household eligibility.

Community Development office will take the first 100 applicants beginning May 26, 2020. After the first 100 applications are received the application process will be closed. Once all funding is committed and funding is still available a second application process will take place until all funds are committed.

Applications will be processed on a first come, first qualified, first served basis. Eligibility of services will be dependent and based on each individual circumstance.

- Applications that are submitted must have all supporting documents attached and original signed application and notarized documents delivered to the City of Amarillo Community Development Department within 3 business days. If ALL documents are not submitted within 3 days your application will be denied and a new application will have to be resubmitted.
- Must have a documentable loss of income due to COVID-19, including a reduction of hours, unemployment, or underemployment ETC...
- Utility bills provided must be ACTIVE and in applicant's name or a household member's name and must show active account number.
- Must not receive duplicate benefits and must sign a Duplication of Benefits agreement with the City
- Lease must be in applicant's name or a household member's name all members on lease must be listed on application – or sufficient documentation must be provided otherwise.
- Must be the applicants primary residence
- Property must be registered in applicant's name or a household member's name
- Mortgage must be in applicant's name or household member's name
- Households experiencing loss of income **directly related to COVID-19**
- Households in good standing as of March 31, 2020
- Households requesting rental assistance
- Households requesting Utility assistance
- Households with incomes at or below 80% AMI (lower incomes prioritized if needed) please refer to chart below.

- Must reside within the City limits

Family Income Limits
as Established by
The Department of Housing and Urban Development
for the Amarillo MSA
Effective: April 01, 2020

FY 2020 Median Family Income (MFI) : \$66,900 (HUD Estimate)

HOME:	Extremely Low Income		"Low Income"		60% of MFI HOME Limit		"Moderate Income"	
Number in Family	Extremely Low Income 30% of MFI		Very Low Income 50% of MFI		60% of MFI HOME Limit		Low Income 80% of MFI	
	Yearly	Monthly	Yearly	Monthly	Yearly	Monthly	Yearly	Monthly
1	\$14,350	\$1,196	\$23,850	\$1,988	\$30,120	\$2,510	\$38,150	\$3,179
2	\$17,240	\$1,437	\$27,250	\$2,271	\$34,380	\$2,865	\$43,600	\$3,633
3	\$21,720	\$1,810	\$30,650	\$2,554	\$38,700	\$3,225	\$49,050	\$4,088
4	\$26,200	\$2,183	\$34,050	\$2,838	\$42,960	\$3,580	\$54,500	\$4,542
5	\$30,680	\$2,557	\$36,800	\$3,067	\$46,440	\$3,870	\$58,900	\$4,908
6	\$35,160	\$2,930	\$39,500	\$3,292	\$49,860	\$4,155	\$63,250	\$5,271
7	\$39,640	\$3,303	\$42,250	\$3,521	\$53,280	\$4,440	\$67,600	\$5,633
8 Plus	\$44,120	\$3,677	\$44,950	\$3,746	\$56,760	\$4,730	\$71,950	\$5,996

Revised 04/08/2020

90% of all HOME project funds must benefit households at 60% of MFI, overall for each fiscal year allocation (Program Rule). Specific occupancy and rent requirements for HOME projects are identified in each project contract.

In the CDBG Program, the terms "Very Low Income" and "Low Income" are referred to as "Low Income" and "Moderate Income."

NON-ELIGIBILITY:

- Households who currently are active and participate in any HCV programs both with the City of Amarillo or through Panhandle Community Services. Households receiving other government-based rental assistance
- Assistance may be provided for up to 3 months maximum. The amount of assistance will be based on each applicants individual circumstance.
- Households who are over the max income guideline limits per size of household
- Households proven to have financial stability
- Each household may only apply for assistance once and may only apply for either Rental assistance or Utility assistance not both
- Please refer to the chart below to verify approximate amount of assistance per month to cover past due rents from April 1 forward related to COVID 19
- City of Amarillo can pay up to the below amounts, we will not pay more. If your requested assistance is lesser than the max amounts the City of Amarillo will only pay the lesser amounts.

One-Bedroom Two-Bedroom Three-Bedroom

\$675

\$872

\$1,192

- Payments will be made directly to landlord, apartment, utility company, mortgage company on behalf of household (with household verification)
- Failure to provide any documentation requested by staff members, in order to complete the qualification process of the application.

Applications may be printed online at the following link

<http://comdev.amarillo.gov/programs/c-d-b-g/coronavirus-aid-relief-and-economic-security-act-cares-cdbg-cv>

Applications with supporting documentation may be submitted to

Vanessa.robinson@amarillo.gov

Fax: 806-378-9389

808 S. Buchanan St. PO Box 1971 Amarillo TX 79105

Emergency Living Assistance Application

Required documents

- Photo ID for Head of Household and additional adults as necessary
- Documentation of how you have been directly affected by COVID-19
- Verification of ALL Income source(s)
- Verification of Savings/Checking's accounts going back 60 days
- Proof of Physical current living address: Lease, Mortgage statement, Utility bills